

**Beaver Dam Unified School District
Board of Education Minutes**

September 15, 2008

The regular meeting of the Beaver Dam Unified School District Board of Education was held on the above date at the Educational Service Center. The meeting was called to order at 6:30 p.m. by President, Bev Beal-Loeck. Board members present were Bev Beal-Loeck, Kathie Berkvam, Kim Darst, Nate Dassler, Jean Hill, Marge Jorgensen, Mark Kirst, Lisa Panzer, and Joanne Tyjeski. Absent – None.

President, Ms. Beal-Loeck, led in the Pledge of Allegiance.

Jorgensen requested a correction to the minutes of the regular meeting minutes of August 18, 2008 to list Tyjeski present for the roll call vote on the high school academic awards program.

Kirst moved, Jorgensen seconded, to adopt the minutes of the regular meeting on August 18, 2008, as amended and the special meeting on August 18, 2008 as presented.

The motion was adopted by unanimous vote.

Ms. Beal-Loeck welcomed visitors.

Public Comment: Jamie Kratz-Gullickson, PTO President at Washington, and Penny George, parent of a kindergarten student at Washington Elementary School, addressed the board regarding the large kindergarten class size at Washington Elementary School and requested the district hire a teacher aide for the kindergarten classroom.

Kirst, at the request of the President, announced the board may move into closed session following the regular meeting in accordance with State Statute 19.85 (1) (c) to discuss bargaining strategies, superintendent evaluation, and the employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The meeting will reconvene into open session for the possible transaction of business and adjournment.

Dassler moved, Hill seconded, to adopt the agenda as presented.

The motion was adopted by unanimous vote.

Dr. Don Childs, Superintendent, reported there is a crisis at the High School and that PPS Staff will be leaving after their presentation. He said more details will be provided as they become available.

Dr. Childs presented a recommendation for the FFA students to attend the annual FFA National Convention in Indianapolis, IN from October 21-25, 2008.

Kirst moved, Hill seconded, to approve the trip to the national FFA convention to be held in Indianapolis, IN by Beaver Dam vocational agriculture students and club members from October 21-25, 2008.

The motion was adopted by unanimous vote.

Ellen Garner, Jenny Addison, Susan Comello, Dan Doyle, Jackee Hill, and Nate Wilke, School Counselors, presented the Comprehensive School Counseling Model. The program is based on national and state standards and all grade K-12 students. There is no cost to the district. The program brings families and schools together in a collaborative session and helps students find purpose in their learning.

Discussion.

Dr. Childs reported on the opening of the school year and provided an update on student enrollment.

Discussion.

Mr. Don Patnode, High School Principal, presented information on high school fees, scheduling, and virtual classes.

Discussion.

Mr. Patnode reported the high school was very successful with the schedule this year and that the second year of the block schedule is going well.

Discussion.

Mr. Patnode shared Advanced Placement (AP) course enrollment data. He cautioned that one year's worth of data does not make a trend.

Discussion.

Dr. Childs and Mr. Andrew Sarnow, Director of Business Services, provided details on changes to the administration of 403b plans and the need to identify a third party to administer this benefit. The cost is approximately \$4,000-\$5,000, which has been included in the budget. A recommendation will be presented in October.

Discussion.

Mr. Sarnow provided information regarding the short-term borrowing resolution, which is an annual requirement.

Dassler moved, Tyjeski seconded to adopt the following resolution to borrow \$2.5 million on a short-term basis: A Resolution Authorizing Participation in the 2008 Wisconsin School Districts Cash Flow Management Program, the Borrowing of Funds for the 2008 - 2009 School Year, and the Issuance and Sale of One or More Series of Tax and Revenue Anticipation Promissory Notes and Resolutions; Section 1: Recitals; Definitions; Exhibits; Section 2: Authorization of Issuance; Section 3: Form of Note; Section 4: Sale of Note; Execution of Note Purchase Agreement and Pricing Confirmation; Section 5: Program Approval; Execution of Supplemental Indenture; Section 6: Disposition of Proceeds of Notes; Section 7: Source of Payment; Impoundment Date; Section 8: Execution of Notes; Section 9: Trustee, Section 10: Representations and Covenants; Events of Default; Section 11: Deposit of Notes; Registration and Transfer; Section 12: Sale of COPs; Section 13: Continuing Disclosure; Section 14: Official Statement; Section 15: Approval of Actions; Administrative Agent; Section 16: Publication of

Notice; Section 17: Tax Law Covenants; Rebate; Section 18: Conflict with Prior Acts; Section 19: Severability; and Section 20: Effective Date.

The motion was adopted by the following vote: *Ayes* – Beal-Loeck, Berkvam, Darst, Dassler, Hill, Jorgensen, Kirst, Panzer, and Tyjeski. *Nayes* – None.

Dr. Childs suggested dividing the facility tours into no more than 3 buildings per evening. The first tours will be October 20th beginning at 6:30 p.m. with tours of South Beaver Dam, Jefferson, and Wilson Elementary Schools.

Mr. Steve Vessey, Director of Human Resources, presented a request for an additional teacher aide position at Washington Elementary School, due to the large kindergarten class sizes. He shared that the district has been staffing at a minimum and requesting additional staff as needed.

It was confirmed that the position would be paid out of fund balance.

Mr. Sarnow explained that there are more kindergarten students than planned and that every additional student enrolled in the district adds revenues.

Dr. Childs said there are 248 kindergarten students district wide. The large class issue is due in part to the Student Achievement Guarantee in Education (SAGE) Program at some elementary schools, which has forced students to Washington Elementary. The request for an additional aide is to provide relief in the large kindergarten classrooms.

Mr. Vessey shared that the cost of the position is approximately \$14,000 and that it will be a recurring expense if the need continues, otherwise the position will be laid off.

Discussion.

Kirst moved, Hill seconded, to approve the addition of an aide position at Washington Elementary School for the 2008-09 school year.

Discussion.

The point was raised that action can not be taken on the position because it was not previously presented, which would be a violation of board policy 187 and the board needs to hold to policy.

Discussion.

Ms. Panzer confirmed she will abstain from voting since her child is involved in the class.

Jorgensen moved, Berkvam seconded, to table the motion.

The motion was adopted by the following vote: *Ayes* – Berkvam, Darst, Dassler, Hill, and Jorgensen. *Nayes* – Beal-Loeck, Kirst, and Tyjeski. *Abstained* – Panzer.

Dr. Childs explained that at the September 29th board workshop a motion must be made to remove the item from the table for a vote. If a motion is not made to remove it from the table, it will remain tabled indefinitely.

Discussion.

Ms. Jorgensen, Chairperson of the Beaver Dam Education Association (BDEA) Negotiations Committee, stated there is nothing to report.

Mr. Kirst, Chairperson of the Beaver Dam Support Staff Association (BDSSA) Negotiations Committee, stated there is nothing to report.

Mr. Dassler, Chairperson of the Administrative Compensation Committee, stated there is nothing to report.

Kirst moved, Dassler seconded, to approve the following retirements/resignations: JoAnn Heinbuch–Teacher Assistant–Jefferson Elementary School (Retirement effective 8/31/08); Carol Larson–Teacher Assistant–Washington Elementary School (Resignation effective end of 2007-08 school year); Eva Burnett–Food Service Worker–Prairie View Elementary School (Resignation effective end of 2007-08 school year); Anne Brahe–Social Studies Teacher–High School (Resignation effective 8/25/08).

The motion was adopted by unanimous vote.

There were no leave of absences.

Kirst moved, Dassler seconded, to approve the following appointments: Corinne Stratmann–Food Service Worker–Middle School; Karolina Sallmann–Special Education Teacher Assistant–Middle School; Clark Jewell–Teacher Assistant–Washington Elementary School; Russell Meyers–Fifth Grade Teacher–Lincoln Elementary School(BA, Step 1)(LTE–189 days); Mary Reddie–Tutor–Charter School; Michelle Schlefke–Food Service Worker–Trenton Elementary School; Tom Kolasso–Social Studies Teacher–High School(BA, Step 1)(LTE–180 days).

Discussion.

The motion was adopted by the following vote: *Ayes* – Darst, Dassler Hill, Jorgensen, Kirst, Panzer, Tyjeski Beal-Loeck, and Berkvam. *Nayes* – None.

Jorgensen moved, Hill seconded, to approve the payment of financial claims (Voucher #49, #50, #51, and #52, Insurance, Credit Card, Net Payroll, Payroll Related Voucher, Payroll Taxes, Retirement-Admin. Contribution, WI Retirement System, and WEA Advantage for a total of \$3,125,222.46 (A listing of these vouchers can be found in the Accounts Payable Check Register.)

The motion was adopted by the following vote: *Ayes* – Dassler, Hill, Jorgensen, Kirst, Panzer, Tyjeski, Beal-Loeck, Berkvam, and Darst. *Nayes* – None.

Kirst moved, Jorgensen seconded, to move into closed session.

The motion was adopted by the following vote: *Ayes* – Hill, Jorgensen, Kirst, Panzer, Tyjeski, Beal-Loeck, Berkvam, Darst, and Dassler. *Nayes* – None.

During the closed session, discussion was held regarding the superintendent evaluation process and bargaining strategies. Mark Kirst and Nate Dassler excused themselves from bargaining discussions. No action was taken during closed session.

Berkvam moved, Hill seconded, to reconvene into open session for transaction of business and adjournment.

The motion was adopted by unanimous vote.

Hill moved, Berkvam seconded, to adjourn the meeting.

The motion was adopted by unanimous vote and the meeting was adjourned at 9:56 p.m.

Beverly Beal-Loeck, President

Katherine Berkvam, Clerk

NOTE: Full meeting proceedings are posted on the Board of Education page on the district's website at www.beaverdam.k12.wi.us.